

OFFICER DECISION RECORD

General guidance note: *Please complete using Plain English, avoiding acronyms and use of jargon; this will be a published document so please be mindful of a public audience in completing this decision record.*

Decision Title: Careers Hub Collaboration Fund

Decision reference number: 02.04.23

Decision date: 12th April 2023

Background / reason for decision: *Insert a brief description of the background to the decision and the reason for it. If this is an urgent decision, explain the reason for urgency.*

Approval of Careers Hub Collaboration fund grants to Bristol, South Gloucestershire and B&NES. £93,000 (£31k per Local Authority) of funding to support local Careers activity in each Local Authority was approved in the Careers Hub Business Case (April 2022) with delegated approval of spend to CEO's.

Options considered: *(as relevant/applicable)*

As this funding was approved as part of the Careers Hub Business Case there are no other options for spend of this grant.

Decision: *Insert the detail of the decision taken (background documents / appendices may also be attached to this decision record as necessary)*

1. That funding totalling £93k is awarded in the following manner:-
 - a. £93k is allocated to fund delivery of Careers Education, Information, Advice and Guidance activity to support school age young people at risk of NEET (Not in Education, Employment and Training).
 - b. The £93k will be allocated to Bristol (£31k), B&NES (£31k) and South Gloucestershire (£31k) who have identified cohorts of students that will be targeted for support between March 2023 and August 2024.
2. The recommended spend on additional CEIAG for risk of NEET young people would support the Employment and Skills Plan objective to enable all young people to achieve their potential as part of the Mayoral Priority to secure decent jobs and training. This would also support the Careers Hub strategic action to support young people most at risk through transitions.
3. A central delivery framework, logic model and evaluation and monitoring plan has been created to ensure the impact of the funding can be effectively evaluated.
4. The Local Authorities have provided their delivery plans including the target cohort, number of students, budget and the outputs that would be achieved. Each LA anticipates supporting a minimum of 30 young people through the project (total 90).

Consultation: *Insert details of any relevant consultation that took place before this decision was taken, and the date of that consultation*

- The Skills Officer Group were engaged and consulted in the allocation and framework for spend of this funding on 17th October 2022.
- A paper was then approved by CLT on 4th April 2023
- A paper was submitted to CEOs on 12th April and South Glos and B&NES approved.
- Bristol has since approved via e-mails from Stephen Bashford.

Officer making decision: Richard Ennis



Position: Interim Acting Chief Executive

Report / appendices / background documents: *If appropriate, list any documents relevant to this decision – these can be included as attachments to this decision record, if appropriate*

- **CEO Report is included below and attached**